



University of Alberta Students' Union
**COUNCIL ADMINISTRATION
COMMITTEE**

Tuesday, March 15, 2016

**5.00pm
SUB 0-48**

AGENDA (CAC 2015-13)

- | | |
|-------------------|--|
| 2015-13/1 | <u>INTRODUCTION</u> |
| 2015-13/1a | Call to Order |
| 2015-13/1b | Approval of Agenda |
| 2015-13/1c | Approval of Minutes |
| 2015-13/1d | Chair's Business |
| 2015-13/2 | <u>OLD BUSINESS</u> |
| 2015-13/3 | <u>NEW BUSINESS</u> |
| 2015-13/3a | Council Invitation Package |
| 2015-13/3b | Council Promotional Material |
| 2015-13/3c | Medicine Town Hall |
| 2015-13/4 | <u>DISCUSSION</u> |
| 2015-13/4a | Interim Chair |
| 2015-13/5 | <u>CONFIRMATION OF NEXT MEETING DATE</u> |
| 2015-13/5a | Next Meeting: Tuesday, March 29, 2015 @ 5.00pm in SUB 6-06. |
| 2015-13/6 | <u>ADJOURNMENT</u> |



University of Alberta Students' Union
**COUNCIL ADMINISTRATION
 COMMITTEE**

**Tuesday, January 12, 2016
 5:00 pm
 SUB 6-06**

ATTENDANCE

NAME	PROXY	PRESENT
Donald Ademaj (Chair)		Y
Victoria Dejong		Y
Jared Burton		N
Kevin Wang		Y
Levi Flaman		Y
Vivian Kwan		N
Cody Bondarchuk		Y
Navneet Khinda		Y
Dylan Hanwell		Y
Fahim Rahman		Y
Jason Wang		Y
Ben Angus		Y

MINUTES (CAC 2015-12)

2015-12/1 INTRODUCTION

2015-12/1a Call to Order

Meeting called to order at 17:09.

2015-12/1b **Approval of Agenda**

ADEMAJ/FLAMAN move to approve the agenda.

9/0/0
CARRIED

2015-12/1c **Approval of Minutes**

DEJONG/FLAMAN move to approve the minutes.

5/0/4
CARRIED

2015-12/1d **Chair's Business**

2015-12/2 **OLD BUSINESS**

2015-12/2a Council Standing Orders

ADEMAJ brought up the changes made to recess time. The reason is that the room is only open until 10pm.

HANWELL explained the intention of division, but according to BONDARCHUK there is no need for division because of the new voting system.

The committee discussed the privileges of guests in Students' Council.

KHINDA and BONDARCHUK concerned that guests might abuse and making use of their speaking turns. ADEMAJ thinks that sponsorship should not be a barrier for students to speak openly in Council. DEJONG agreed and thinks that this privilege might not be

abused much as Speaker has the discretion. WANG J. pointed out that constituents might not trust their councilors, especially for small faculty.

HANWELL thinks that councilors should have priority in question period as they are elected to represent their constituents in the limited time, and they are also educated to the issues at hand. ADEMAJ agreed to this philosophical grounding. RAHMAN argued that it will send a wrong message that students are secondary in Council.

To avoid sending a wrong message of priority, the committee decided to add a 15-minute separated Open Forum section in the order of business following Board Reports for guests to ask questions. All agreed that this will encourage guests to ask questions.

Then the committee discussed cancelled meetings. BONDARCHUK suggested that it should be clarified so that councilors will not attend the meeting if there is no item to discuss. ADEMAJ clarified that if there is no submission beyond information items, the meeting is cancelled.

The committee discussed Appendix 1 the shortlisting of speaker candidates. The committee decided that 3 candidates is manageable according to past experience.

The committee also took out some sections as they are no longer applicable.

ADEMAJ/DEJONG move to approve the new Students' Council Standing Orders.

7/1/1
CARRIED

2015-12/3

NEW BUSINESS

2015-12/3a

Committee Reviews

ADEMAJ will send out a guideline to each member for them to review their assigned committee.

FLAMAN presented his review of Nomination Committee. He found that attendance is an issue. As the deadline of nomination extended a couple of times, he suggested to have better advertisement. Other than that there is no serious issue. In his opinion, the committee fulfilled its mandate and purpose. He will include a written report in the next meeting agenda.

2015-12/4

DISCUSSION

2015-12/4a

Council Questionnaire Review

The committee discussed the barrier councilors faced in Council.

One of the issues is that councilors found that the issues in Council have little impact to their constituents. FLAMAN thinks that it is more of an excuse. ADEMAJ thinks that the issue might affect their constituents indirectly not directly. WANG K. thinks that it is more of an issue of attitude as he explained that the more councilors involved the more they see how the issues are relevant to their constituents.

Another issue is parking. FLAMAN thinks that parking is not a problem. HANWELL countered that the parking pass only valid from 3:45pm onwards on Council nights. As a result councilors will not drive their cars if they have class before 3:45pm.

Late meeting is also an issue. FLAMAN voiced that since meetings scheduled ahead of time, councilors should be able to set their schedule and attend meetings. He suggested looking at UBC's councilors' guide to understand the roles and responsibilities of councilors. WANG K agreed as councilors can plan ahead and assign proxy. ANGUS however pointed out that councilors will have to prioritize if they have an exam on the next day of late meeting.

Not knowing enough to make an informed decision is another issue. ADEMAJ did not see it as a problem as he thinks that councilors have a lot of chances to understand the issue when attending Council.

The committee also discussed the councilors of small faculty not being well-known and it might affect their relationship with

respective Faculty Associations.

The committee continued to discuss council gathering options for January and February. ADEMAJ decided it will be either going to bowling or gathering before Council. He will let the Council know the decision.

2015-12/4b

Council Beverage Options

ADEMAJ/HANWELL move to table item 4b "Council Beverage Options."

7/0/0
CARRIED

2015-12/5

CONFIRMATION OF NEXT MEETING DATE

2015-12/5a

Next Meeting: Tuesday, January 26, 2016 @ 5:00pm in SUB 6-06

2015-12/6

ADJOURNMENT

2015-12/6a

DEJONG/WANG K. move to adjourn.

7/0/0
CARRIED

Meeting adjourned at 18:53.

SUMMARY OF MOTIONS

MOTION	VOTES
ADEMAJ/FLAMAN move to approve the agenda.	9/0/0 - CARRIED
DEJONG/FLAMAN move to approve the minutes.	5/0/4 - CARRIED
ADEMAJ/DEJONG move to approve the new Students' Council Standing Orders.	7/1/1 - CARRIED
ADEMAJ/HANWELL move to table item 4b "Council Beverage Options."	7/0/0 - CARRIED
DEJONG/WANG K. move to adjourn.	7/0/0 - CARRIED